

# **Achievement through Collaboration Trust**

Registered number: 07678864 (Registered in England & Wales)

## **Trustees report and financial statements**

**For the year ended 31 August 2019**

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

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# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### ***FOR THE YEAR ENDED 31 AUGUST 2019***

#### **Members**

Mr S Lancaster  
Mr D Morris  
Mrs V Townson  
Mr R Duncan (appointed 1 April 2019)

#### **Trustees**

Mr J Robinson, Chair of Trustees  
Mr D Hollings, Vice Chairman  
Mr R Duncan (resigned 21 February 2019)  
Ms S Wignall  
Mrs M Battersby (resigned 23 May 2019)  
Mrs A Frith (appointed 4 December 2018)  
Miss V Ferrier (appointed 4 December 2018)

#### **Company secretary**

Mrs J Goy

#### **Trust Executive Team**

Mr D Logan, CEO  
Mr J Tarbox, Deputy CEO  
Mrs J Goy, Director of Finance and Operations  
Mrs J Carrol, Primary Director (appointed 1 December 2018, resigned 31 August 2019)  
Mr T Nixon, Acting Director of Finance and Operations

#### **Company name**

Achievement through Collaboration Trust

#### **Principal and registered office**

Witton Park Academy, Buncer Lane, Blackburn, BB2 6TD

#### **Company registered number**

07678864 (Registered in England & Wales)

#### **Independent auditor**

Mazars LLP, One St Peters Square, Manchester, M2 3DE

#### **Bankers**

Lloyds Bank, PO Box 6, 94 Fishergate, Preston, Lancashire, PR1 2JB

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2018 to 31 August 2019. The annual report serves the purposes of both a Trustees' report, and a Directors' report under company law.

AtC operates across three local authorities in the north west of England, serving communities in; Blackpool, Blackburn and the Ribble Valley. The combined pupil admission number is 2,380. In July 2019, 2,323 pupils were on roll.

#### **Structure, governance and management**

##### **a. Constitution**

The academy trust is a charitable company limited by guarantee and an exempt charity. The charitable company's Memorandum of Association is the primary governing document of the academy trust. The Trustees of Achievement through Collaboration Trust (AtC) are also the directors of the charitable company for the purpose of company law.

Details of the Trustees who served during the year, and to the date these accounts are approved are included in the Reference and administrative details on page 3.

##### **b. Members' Liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### **c. Trustees' Indemnities**

In accordance with normal practice, the Academy has purchased insurance to protect Trustees, Governors and Officers from claims arising from negligent acts, errors or omission occurring whilst on Academy business. The insurance provides cover of up to £10,000,000 (2018: £10,000,000) on any one claim.

##### **d. Method of Recruitment and Appointment or Election of Trustees**

Trust board members, who are the directors of the Charitable Company for the purpose of company law, are nominated by all of the existing members. The Articles of Association require the Trust board members to appoint up to 19 Trustees to be responsible for the statutory and constitutional affairs of the charitable company and the management of the Trust. The Articles of Association contain provisions for the appointment of additional Trustees including Parent Trustees and Co-opted Trustees.

Trustees are appointed for a fixed term of 4 years but are eligible for re-election at the end of the fixed term.

The Trustees appoint a Local Governing Body (LGB) for each academy in Achievement through Collaboration Multi-Academy Trust. The Trustees will ensure that any Local Governing Body shall include at least 2 Parent Local Governors and 1 Staff Governor.

## ACHIEVEMENT THROUGH COLLABORATION TRUST (A company limited by guarantee)

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2019

#### e. Policies and Procedures Adopted for the Induction and Training of Trustees

New Trustees and Local Governors receive induction training and support from the Chief Executive and Chair of the Trustees or the Academy Headteacher and Chair of LGB as appropriate. Trustees and LGBs complete a skills audit and highlight their training needs annually. These are then addressed by sourcing relevant provision either from within the Trust or externally.

#### f. Organisational Structure

The Trustees and governing body roles and responsibilities were reviewed in May 2019. The Scheme of Delegation was reviewed and revised in July 2019 and is in line with the Articles of Association.

#### g. Arrangements for setting pay and remuneration of key management personnel

Trustees have delegated responsibility for setting pay policies and levels to the Trust's Resources Committee. The Achievement through Collaboration Trust has adopted a single Pay policy and Appraisal policy for the whole trust.

The pay levels for central trust staff have been set by Trustees to reflect the level of responsibility and the size of the academies (and their individual pay structures) within the Achievement through Collaboration Trust.

#### h. Trade union facility time

Under the provisions of the Trade Union (Facility Time Publication Requirements) Regulations 2017, where an academy trust has more than 49 full time equivalent employees throughout any 7 months within the reporting period, it must include information included in Schedule 2 of the Regulations. The information to be published consists of four tables covering:

|                          |             |
|--------------------------|-------------|
| Relevant Union Officials | 1 (0.1 fte) |
|--------------------------|-------------|

#### Percentage of time spent on facility time

| Percentage of time | Number of employees |
|--------------------|---------------------|
| 0%                 | 1                   |
| 1%-50%             | 0                   |
| 51%-99%            | 0                   |
| 100%               | 0                   |

#### Percentage of pay bill spent on facility time

|                                                                     |            |
|---------------------------------------------------------------------|------------|
| Provide the total cost of facility time                             | £6,577     |
| Provide the total pay bill                                          | £9,221,627 |
| Provide the percentage of the total pay bill spent on facility time | 0.08%      |

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **TRUSTEES' REPORT (continued)**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

#### **i. Related Parties and other Connected Charities and Organisations**

Achievement through Collaboration Trust currently consists of three academies, Bowland High, Roseacre Primary Academy and Witton Park Academy. The Trust is approved as a Sponsor Academy by the Department for Education. We are currently supporting Rhyddings Business and Enterprise School, a Lancashire County Council maintained school, by providing the full time executive Headteacher. AtC has also seconded the Headteacher of Thames Primary Academy to act as Executive Headteacher of Roseacre Primary Academy and Thames primary Academy.

#### **Objectives and Activities**

##### **a. Objects and aims**

1. We base our policies, curriculum and decisions on three core principles:
  - a. Children come first, and are at the heart of all we do
  - b. Positive relationships underpin all of our work
  - c. High expectations and no barriers – everybody can achieve
2. Schools collaborate to achieve excellence in all areas, but individual school identity matters
3. We promote traditional values of respect, honesty, diligence and responsibility
4. The development of the whole child drives the learning experience
5. Every learner has equal value in our community
6. Our learners should achieve higher standards than others from similar contexts.

##### **b. Objectives, Strategies and Activities**

**Three guiding principles drive all of our work and decision-making:**

###### **a. Children come first, and are at the heart of all we do.**

Our academies exist for our learners. In formulating our policies and development priorities, the desire to create the best possible learning environment, deliver the best possible provision, and achieve the best possible outcomes for our young people is fundamental.

###### **b. Positive relationships underpin all of our work.**

Young people respond most positively and learn best, when their social and emotional development is strong. The craft of the classroom is multi-faceted, but we believe the most effective teachers have an ability to connect with learners and create a positive environment founded on encouragement. We work hard to create a climate in our schools where all members are respectful, providing safe and meaningful opportunities for students to develop positive relationships with one another so that they fully engage in learning.

###### **c. High expectations and no barriers – everybody can achieve.**

There is an expectation that all pupils will make progress relative to their starting points over the course of their time in our schools. We are committed to meeting the needs of all our learners, having very high expectations of our staff and the young people themselves. Barriers to learning cannot be viewed as excuses for underachievement and we will work with young people and their parents/carers to provide the support and challenge whatever the need.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **TRUSTEES' REPORT (continued)**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

#### **c. Public benefit**

In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidelines on public benefit.

### **STRATEGIC REPORT**

#### **Achievements and performance**

##### **a. Review of activities**

Most of the AtC's income is obtained from the ESFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the ESFA during the period ending 31 August 2019 and the associated expenditure are shown as restricted funds in the statement of financial activities.

AtC has also received grants for fixed assets from the ESFA. In accordance with the charities recommended practice such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fund balance is reduced by annual depreciation charges over the expected useful life of the asset concerned.

During the period ended 31 August 2019, the total income was £17,905k (2018: £10,016k) and expenditure was £13,352k (2018: £11,035k). The surplus / loss for the 12 months to 31st August 2019 before actuarial gains and losses was £4,553k surplus (2019: Loss: £1,019k).

At 31 August 2019 the net book value of fixed assets was £25,925k (2018: £20,684k) and movements in tangible fixed assets are shown in note 13 to the financial statements. The assets are used exclusively for providing education and associated support services to pupils.

AtC held fund balances at 31 August 2019 of £22,264k (2018: £19,498k). This comprised of restricted fixed asset funds of £25,925k (2018: £20,684k), negative restricted income funds of (£495k) (2018: (£668k)), unrestricted funds of £2,777k (2018: £2,332k), and a pension reserve deficit of £5,943k (2018: £2,830k) which relates to the Local Government Pension Scheme "LGPS".

Parliament has agreed, at the request of the Secretary of State for Education, to guarantee that, in the event of academy closure, outstanding LGPS liabilities would be met by the Department for Education. The guarantee came into force on the 18 July 2013.

##### **b. Key Performance Indicators**

In light of our objectives above, as well as national expectations for all schools, our main indicators are:

- Academic outcomes for all pupil groups. Pupil outcomes are highlighted in the DfE performance tables, published annually.
- Attendance and welfare data; including absence and persistent absence levels for all pupil groups; pupil exclusion information and the level of reported bullying and racist incidents.
- Feedback from parents and pupils about specific aspects of our provision and overall satisfaction with their experience of each school.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **TRUSTEES' REPORT (continued)**

#### ***FOR THE YEAR ENDED 31 AUGUST 2019***

AtC is growing, Roseacre Primary Academy joined Achievement through Collaboration Trust on 1<sup>st</sup> December 2018. The Trust now has an executive leadership structure, with a full-time CEO, Deputy CEO (seconded as an Executive Headteacher), Director of Finance and Operations and an Executive Headteacher of Roseacre Primary Academy. Lancashire County Council have expressed an interest in AtC working in partnership with other schools which could lead to further growth.

AtC has clear governance structures and a committed group of Trustees. All trustees have received training in core financial and standards relating to academies and there is a detailed scheme of delegation in place as well as terms of reference and responsibility for the Board and its committees. A governance handbook and year planner ensures all core responsibilities are addressed at during the academic year.

Performance of AtC schools has remained strong in attainment and progress. Pupils in our schools perform well compared to their counterparts locally, regionally and nationally. Capacity within AtC is strong and support provided to other schools and trusts has been well received.

Schools within the trust are popular with the communities they serve and have a combined published admission number of 440. We expect demand for places to remain high, though are aware of variances in demographics in the communities we serve and are therefore active in marketing our schools to maintain demand for places. During 2019/20 Trustees will consider potential strategies to increase places in one school where demand is consistently in excess of supply.

Amongst other priorities, AtC aims to continue to grow during the 2019/2020 academic year.

#### **c. Going concern**

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.



# **ACHIEVEMENT THROUGH COLLABORATION TRUST (A company limited by guarantee)**

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2019**

### **Financial review**

#### **a. Reserves Policy**

The Trustees review the reserve levels of the trust annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves.

The Trustees updated the Reserves and Investments Policy in March 2019 and in doing so established an appropriate level of free reserves for each academy within the trust. This is to provide sufficient working capital to cover delays between and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance. All other reserves are held by the trust.

AtC's current level of free reserves is as disclosed in note 17. Monitoring of cash flow during the year indicated that there was never a significant measure of concern relating to cash flow or the level of free reserves.

#### **b. Investments Policy**

All investments are agreed by the Trustees who have regard to the Charity Commission guidance in relation to charity investment policy. The trust does not have any investments other than cash, which is held in normal operations. The Trustees have adopted a low risk strategy to its cash balances. Surplus cash is held in short fixed term deposit accounts, this allows the amount to be reviewed and reduced or increased depending on the cash flow required whilst earning a competitive rate.

#### **c. Principle Risks and Uncertainties**

The Trustees have assessed the major risks to which the Trust is exposed. In particular those relating to the operational areas of the sites, facilities and of teaching and the finances. The Trustees have implemented a system to assess the risks the Trust faces especially in the operational areas which include teaching, health and safety and the control of finance. The Trustees have introduced systems including operational procedures and internal controls in order to minimize risk. Where significant financial risk remains they have adequate insurance cover. The Trust has an effective system of internal financial control.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **TRUSTEES' REPORT (continued)**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

#### **Plans for future periods**

##### **a. Future Developments**

Achievement through Collaboration Trust has identified the following plans for the future:

- Ensure academic progress for all pupil groups in all academies, address specific areas where performance has dipped or is in need of further improvement.
- Increase central services offer to include; HR, financial management, examinations administration, procurement, IT, marketing and publicity.
- Increase collaboration between teachers across the Trust to support the development of teaching and learning and embed the most effective practice. Embed Trust-wide quality assurance systems
- Further improve the Trust's governance – review the effectiveness of the current model and the working of committees, methods of communication and the quality of data presented to trustees.
- Recruit additional members, trustees and governors to fill vacancies.
- The Trust is demonstrating the capacity to support another secondary school and working well in partnership with a primary school. We aim to evidence this capacity and expertise with the HTB and RSC through the next review meeting with the RSC's office to support growth and improve the likelihood of sponsoring a newly converted academy.
- Maximise the use of reserves to support improvements in our schools though improved infrastructure, staff development and curriculum development as a result of schools operating balanced budgets.
- Increase interaction between pupils and provide common experiences so that we facilitate meaningful integration across the school communities as seen in the Casey Review 2016 and referenced in the governance handbook.
- Ambition for Thames Primary Academy to join the trust in the next 12 months.

#### **Funds held as Custodian Trustee on Behalf of Others**

There are no funds which Achievement through Collaboration Trust hold as a custodian.

#### **Auditor**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 10 December 2019 and signed on its behalf by:



**John Robinson**  
**Chair of Trustees**  
**10 December 2019**

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **GOVERNANCE STATEMENT**

#### **Scope of Responsibility**

As trustees, we acknowledge we have overall responsibility for ensuring that Achievement through Collaboration Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Chief Executive Officer, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Achievement through Collaboration Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

#### **Governance**

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The board of trustees has formally met 3 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

| Trustee                                    | Meetings attended | Out of a possible |
|--------------------------------------------|-------------------|-------------------|
| Mr J Robinson, Chair of Trustees           | 3                 | 3                 |
| Mr D Hollings, Vice Chairman               | 2                 | 3                 |
| Mr R Duncan (resigned 21 February 2019)    | 0                 | 1                 |
| Ms S Wignall                               | 1                 | 3                 |
| Mrs M Battersby (resigned 23 May 2019)     | 1                 | 2                 |
| Miss V Ferrier (appointed 4 December 2018) | 2                 | 2                 |
| Mrs A Frith (appointed 4 December 2018)    | 2                 | 2                 |

During the year the trustees received monthly financial management accounts. These accounts are published onto a 3<sup>rd</sup> party website where they can be accessed by those with appropriate rights. This site is also used to ensure any other important documentation is shared with the trustees. The above explains how the trustees maintained good governance throughout the year.

The Resources Committee is a sub-committee of the main board of trustees. Its purpose is to:

- Agree a funding model across the Trust,
- Establish a scheme of financial delegation, including relevant policies,
- Formulate and set the Trust budget and approve significant variances,
- Agree investment policy for the Trust,
- Establish systems for stakeholder engagement across the Trust,
- Ensure effective H&S systems are in place for the Trust,
- Property and asset management,
- Set Trust Pay and appraisal policies,
- Determine central services provided to academies,
- Establish effective financial controls,
- Establish Trust HR policies, including recruitment, discipline, capability, absence, grievance policies,
- Establish process for appointing CEO and cross-trust staff,
- Approve relevant Trust policies,
- Set term dates parameters for the Trust,
- Ensure effective systems for safeguarding are in place and,
- Set common admissions criteria/philosophy.

## **ACHIEVEMENT THROUGH COLLABORATION TRUST**

### **(A company limited by guarantee)**

#### **GOVERNANCE STATEMENT**

Attendance at meetings in the year was as follows:

| Trustee                   | Meetings attended | Out of a possible |
|---------------------------|-------------------|-------------------|
| Mr R Duncan (Chair)       | 1                 | 1                 |
| Ms S Wignall (Vice Chair) | 3                 | 3                 |
| Mr J Robinson             | 3                 | 3                 |

The Audit Committee is also a sub-committee of the main board of trustees. Its purposes are as follows:

- Appoint external auditor
- Review performance of external auditor
- Review the internal audit programme
- Keep trust financial management and reporting processes under review
- Review policies regarding fraud, whistleblowing and compliance
- Review effectiveness of risk management policies and governance generally
- Ensure compliance with Academies Financial Handbook
- Ensure compliance with other regulations
- Monitor effectiveness of stakeholder engagement

Attendance at meetings in the year was as follows:

| Trustee                                    | Meetings attended | Out of a possible |
|--------------------------------------------|-------------------|-------------------|
| Mr D Hollings (Chair)                      | 2                 | 3                 |
| Mrs M Battersby (resigned 23 May 2019)     | 2                 | 2                 |
| Miss V Ferrier (appointed 4 December 2018) | 1                 | 1                 |

#### **Review of Value for Money**

As Accounting Officer, the Chief Executive Officer has responsibility for ensuring that the Academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy has delivered improved value for money during the year by:

- Reviewing and Deferring Capital projects as they would not have delivered value for money;
- Recruiting centralised staff to avoid duplication throughout the trust;
- Restructuring at Roseacre which involved having an Executive Head rather than a full time Headteacher;
- Ensuring cost effective decisions are made when a member of staff leaves;
- Increased use of finance modules to create short, medium- and long-term forecasts.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **GOVERNANCE STATEMENT**

#### **The Purpose of The System of Internal Control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Achievement through Collaboration Trust for the year 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements.

#### **Capacity to Handle Risk**

The board of trustees has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy's significant risks that has been in place for the year 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

#### **The Risk and Control Framework**

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

## **ACHIEVEMENT THROUGH COLLABORATION TRUST**

### **(A company limited by guarantee)**

#### **GOVERNANCE STATEMENT**

The board of trustees considered the need for a specific internal audit function and decided:

- to appoint Redrambler Limited as internal auditor from September 2018.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

- Budget planning, monitoring and reporting,
- Financial oversight and control,
- Governance,
- Risk management,
- Purchasing,
- Income,
- Payroll,
- Cash and control,
- Assets Leases,
- Catering,
- Lettings,
- Pupil premium, and
- Benchmarking.

Three times each year, the internal auditor reports to the board of trustees through the audit committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

#### **Review of Effectiveness**

As Accounting Officer, the CEO (Mr D Logan) has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditor;
- the work of the executive managers within the Academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 10 December 2019 and signed on their behalf, by:



**Mr J Robinson**  
**Chair of Trustees**



**Mr D Logan**  
**Accounting Officer**

## **ACHIEVEMENT THROUGH COLLABORATION TRUST (A company limited by guarantee)**

### **STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

As Accounting Officer of Achievement through Collaboration Trust I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with the ESFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date except for those matters identified in the Independent Reporting Accountant's Assurance Report on Regularity to Achievement Through Collaboration Trust and the Education and Skills Funding Agency. If any instances are identified after the date of this statement, these will be notified to the board of trustees and the ESFA.



**Mr D Logan**  
**Accounting Officer**

**Date: 10 December 2019**

## **ACHIEVEMENT THROUGH COLLABORATION TRUST**

### **(A company limited by guarantee)**

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

The Trustees (who act as governors of Achievement through Collaboration Trust and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 10 December 2019 and signed on its behalf by:

**Mr D Logan**  
**Accounting Officer**





## **ACHIEVEMENT THROUGH COLLABORATION TRUST**

### **(A company limited by guarantee)**

## **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE BOARD OF TRUSTEES OF ACHIEVEMENT THROUGH COLLABORATION TRUST**

We have audited the financial statements of Achievement through Collaboration Trust ("the 'Academy Trust') for the year ended 31 August 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, the Academies Accounts Direction 2018 to 2019 issued by the Education & Skills Funding Agency and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Achievement through Collaboration Trust's affairs at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and Academies Accounts Direction 2018 to 2019.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy Trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report, other than the financial statements and our auditors' reports thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **ACHIEVEMENT THROUGH COLLABORATION TRUST**

### **(A company limited by guarantee)**

#### **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE BOARD OF TRUSTEES OF ACHIEVEMENT THROUGH COLLABORATION TRUST**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the incorporated Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report including the incorporated Strategic Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In light of the knowledge and understanding of the Academy Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the incorporated Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Trustees' responsibilities statement set out on page 16, the Trustees (who are directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy Trust or to cease operations, or have no realistic alternative but to do so.

## **ACHIEVEMENT THROUGH COLLABORATION TRUST** **(A company limited by guarantee)**

### **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE BOARD OF TRUSTEES OF ACHIEVEMENT THROUGH COLLABORATION TRUST**

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### **Use of the audit report**

This report is made solely to the Academy Trust's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy Trust's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy Trust and the Academy Trust's members as a body for our audit work, for this report, or for the opinions we have formed.



**Neil Barton (Senior Statutory Auditor)**  
for and on behalf of Mazars LLP  
Chartered Accountants and Statutory Auditor  
1 St Peter's Square  
Manchester  
M2 3DE

Date: 13 DECEMBER 2019

## **ACHIEVEMENT THROUGH COLLABORATION TRUST (A company limited by guarantee)**

### **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ACHIEVEMENT THROUGH COLLABORATION TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY**

In accordance with the terms of our engagement letter dated 29 August 2019 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2018 to 2019, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Achievement through Collaboration Trust during the period 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Achievement through Collaboration Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Achievement through Collaboration Trust and the ESFA those matters we are required to state to it in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Achievement through Collaboration Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

#### **Respective responsibilities of Achievement through Collaboration Multi Academy Trust's Accounting Officer and the reporting accountant**

The Accounting Officer is responsible, under the requirements of Achievement through Collaboration Trust's funding agreement with the Secretary of State for Education dated 1 August 2011 and the Academies Financial Handbook, extant from 1 September 2018, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2018 to 2019. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

#### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2018 to 2019 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

## **ACHIEVEMENT THROUGH COLLABORATION TRUST (A company limited by guarantee)**

### **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ACHIEVEMENT THROUGH COLLABORATION TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY**

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Planning our assurance procedures including identifying key risks;
- Carrying out sample testing on controls;
- Carrying out substantive testing including analytical review; and
- Concluding on procedures carried out.

#### **Conclusion**

In the course of our work, except for the matters listed as material below, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

- The monthly management accounts produced between September 2018 and February 2019 do not include balance sheets.

*Mazars LLP*

**Mazars LLP**  
Chartered Accountants  
1 St Peter's Square  
Manchester  
M2 3DE

Date: *13 DECEMBER 2019*

**ACHIEVEMENT THROUGH COLLABORATION TRUST**  
**(A company limited by guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING  
INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 AUGUST 2019**

|                                                               | Note      | Unrestricted<br>Funds | Restricted<br>General<br>Funds | Restricted<br>Fixed<br>Asset<br>Funds | 2018/19<br>Total<br>£000 | 2017/18<br>Total<br>£000 |
|---------------------------------------------------------------|-----------|-----------------------|--------------------------------|---------------------------------------|--------------------------|--------------------------|
|                                                               |           | £000                  | £000                           | £000                                  |                          |                          |
| <b>Income and endowments from:</b>                            |           |                       |                                |                                       |                          |                          |
| Donations and capital grants                                  |           |                       |                                |                                       |                          |                          |
| Transfer from Roseacre Primary Academy                        | 3         | 228                   | (576)                          | 5,600                                 | 5,252                    | -                        |
| Other donations and capital grants                            | 3         | -                     | -                              | 172                                   | 172                      | 452                      |
| Charitable activities:                                        |           |                       |                                |                                       |                          |                          |
| Funding for the academy trust's educational operations        | 4         | 266                   | 11,563                         | -                                     | 11,829                   | 9,123                    |
| Other trading activities                                      | 5         | 475                   | 172                            | -                                     | 647                      | 439                      |
| Investments                                                   | 6         | 5                     | -                              | -                                     | 5                        | 2                        |
| <b>Total</b>                                                  |           | <b>974</b>            | <b>11,159</b>                  | <b>5,772</b>                          | <b>17,905</b>            | <b>10,016</b>            |
| <b>Expenditure on:</b>                                        |           |                       |                                |                                       |                          |                          |
| Charitable activities:                                        |           |                       |                                |                                       |                          |                          |
| Academy trust educational operations                          | 7         | 529                   | 12,210                         | 613                                   | 13,352                   | 11,035                   |
| <b>Total Expenditure</b>                                      | <b>7</b>  | <b>529</b>            | <b>12,210</b>                  | <b>613</b>                            | <b>13,352</b>            | <b>11,035</b>            |
| <b>Net income / (expenditure)</b>                             |           | <b>445</b>            | <b>(1,051)</b>                 | <b>5,159</b>                          | <b>4,553</b>             | <b>(1,019)</b>           |
| <b>Transfer between funds</b>                                 | <b>17</b> | <b>-</b>              | <b>(82)</b>                    | <b>82</b>                             | <b>-</b>                 | <b>-</b>                 |
| <b>Other recognised gains / (losses)</b>                      |           |                       |                                |                                       |                          |                          |
| Actuarial (losses) / gains on defined benefit pension schemes | 23        | -                     | (1,787)                        | -                                     | (1,787)                  | 722                      |
| <b>Net movement in funds</b>                                  |           | <b>445</b>            | <b>(2,920)</b>                 | <b>5,241</b>                          | <b>2,766</b>             | <b>(297)</b>             |
| <b>Reconciliation of funds</b>                                |           |                       |                                |                                       |                          |                          |
| Total funds brought forward                                   |           | 2,332                 | (3,518)                        | 20,684                                | 19,498                   | 19,795                   |
| <b>Total funds carried forward</b>                            |           | <b>2,777</b>          | <b>(6,438)</b>                 | <b>25,925</b>                         | <b>22,264</b>            | <b>19,498</b>            |

The notes on pages 25 to 47 form part of these financial statements.

All activities relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

# ACHIEVEMENT THROUGH COLLABORATION TRUST

Registered number: 07678864 (Registered in England & Wales)

(A company limited by guarantee)

## BALANCE SHEET

AS AT 31 AUGUST 2019

|                                                         | Note | 2019<br>£000 | 2019<br>£000 | 2018<br>£000 | 2018<br>£000 |
|---------------------------------------------------------|------|--------------|--------------|--------------|--------------|
| <b>Fixed assets</b>                                     |      |              |              |              |              |
| Tangible assets                                         | 13   |              | 25,925       |              | 20,684       |
| <b>Current assets</b>                                   |      |              |              |              |              |
| Debtors                                                 | 14   | 279          |              | 176          |              |
| Cash at bank and in hand                                |      | 2,580        |              | 1,764        |              |
|                                                         |      | 2,859        |              | 1,940        |              |
| <b>Liabilities</b>                                      |      |              |              |              |              |
| Creditors: Amounts falling due within one year          | 15   | (557)        |              | (271)        |              |
| <b>Net current assets</b>                               |      |              | 2,302        |              | 1,669        |
| <b>Total assets less current liabilities</b>            |      |              | 28,227       |              | 22,353       |
| Creditors: Amounts falling due after more than one year | 16   |              | (20)         |              | (25)         |
| <b>Net assets excluding pension liability</b>           |      |              | 28,207       |              | 22,328       |
| Defined benefit pension scheme liability                | 23   |              | (5,943)      |              | (2,830)      |
| <b>Total net assets</b>                                 |      |              | 22,264       |              | 19,498       |
| <b>Funds for the academy trust:</b>                     |      |              |              |              |              |
| <b>Restricted funds</b>                                 |      |              |              |              |              |
| Fixed asset fund                                        | 17   | 25,925       |              | 20,684       |              |
| Restricted income fund                                  | 17   | (495)        |              | (668)        |              |
| Pension reserve                                         | 23   | (5,943)      |              | (2,830)      |              |
| <b>Total restricted funds</b>                           |      |              | 19,487       |              | 17,166       |
| <b>Unrestricted income funds</b>                        | 17   |              | 2,777        |              | 2,332        |
| <b>Total funds</b>                                      |      |              | 22,264       |              | 19,498       |

The financial statements on pages 25 to 47 were approved by the Trustees, and authorised for issue, on 10 December 2019 and are signed on their behalf, by:



Mr J Robinson  
Chair of Trustees

**ACHIEVEMENT THROUGH COLLABORATION TRUST**  
**(A company limited by guarantee)**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 AUGUST 2019**

|                                                             | <b>Note</b> | <b>2019<br/>£000</b> | <b>2018<br/>£000</b> |
|-------------------------------------------------------------|-------------|----------------------|----------------------|
| <b>Cash flows from operating activities</b>                 |             |                      |                      |
| Net cash provided by / (used in) operating activities       | 20          | 893                  | (898)                |
| <b>Cash flows from investing activities</b>                 |             |                      |                      |
| Dividends, interest and rents from investments              |             | 5                    | 2                    |
| Purchase of tangible fixed assets                           |             | (254)                | (378)                |
| Capital grants from DfE/ESFA                                |             | 172                  | 452                  |
| Net cash (used in) / provided by investing activities       |             | (77)                 | 76                   |
| Change in cash and cash equivalents in the reporting period |             | 816                  | (822)                |
| Cash and cash equivalents at 1 September 2018               |             | 1,764                | 2,586                |
| Cash and cash equivalents at 31 August 2019                 |             | 2,580                | 1,764                |



# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

##### **1. ACCOUNTING POLICIES**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

###### **1.1 Basis of preparation of financial statements**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 (Charities SORP (FRS 102))), the Academies Accounts Direction 2018 to 2019 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Achievement through Collaboration Trust constitutes a public benefit entity as defined by FRS 102.

###### **1.2 Going concern**

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

###### **1.3 Income**

All income is recognised once the Academy has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities incorporating income and expenditure account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities incorporating income and expenditure account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Sponsorship income provided to the Academy which amounts to a donation is recognised in the Statement of financial activities incorporating income and expenditure account in the period in which it is receivable, where receipt is probable and it is measurable.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### ***FOR THE YEAR ENDED 31 AUGUST 2019***

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Where assets are received on the transfer of an existing academy into the trust, the transferred assets are measured at fair value and recognised in the Balance sheet at the point when the risks and rewards of ownership pass to the trust, which is on signing of the transfer agreement with the transferring trust. An equal amount of income is recognised for the transfer of an existing academy into the trust within Income and donations and capital grants.

#### **1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities are costs incurred on the Academy's educational operations, including support costs and those costs relating to the governance of the Academy appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

#### **1.5 Turnover**

Turnover comprises revenue recognised by the Academy in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

##### **1.6 Tangible fixed assets and depreciation**

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

|                        |                           |
|------------------------|---------------------------|
| Leasehold buildings    | - 2% straight line        |
| Leasehold land         | - 125 years straight line |
| Motor vehicles         | - 25% straight line       |
| Furniture and fixtures | - 25% straight line       |
| Computer equipment     | - 33% straight line       |

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

##### **1.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered.

Prepayments are valued at the amount repaid net of any trade discounts due.

##### **1.8 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

##### **1.9 Liabilities and provisions**

Liabilities and provisions are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

##### **1.10 Financial instruments**

The Academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy and their measurement basis are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the Academy's wholly owned subsidiary are held at face value less any impairment. Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in notes 15 and 16. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments. Amounts due to the Academy's wholly owned subsidiary are held at face value less any impairment.

##### **1.11 Taxation**

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### ***FOR THE YEAR ENDED 31 AUGUST 2019***

##### **1.12 Pensions**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 23, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities incorporating income and expenditure account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

##### **1.13 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Department for Education where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder and include grants from the Department for Education.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

##### **1.14 Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

##### **Pension Scheme**

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 23, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

##### **Depreciation**

The assessment of the useful economic lives and the method of depreciating fixed assets requires judgement. Depreciation is charged to profit or loss based on the useful economic life selected, which requires an estimation of the period and profile over which the Academy Trust expects to consume the future economic benefits embodied in the assets.

## **2. GENERAL ANNUAL GRANT (GAG)**

Under the funding agreement with the Secretary of State some academies within the academy trust were subject to limits at 31 August 2019 on the amount of GAG that could be carried forward from one year to the next. An amount equal to 12% of GAG could be carried forward, of which up to 2 % could be used for general recurrent purposes, with any balance being available for premises/capital purposes.

No academies within the trust exceeded the limits during the year ended 31 August 2019.

# ACHIEVEMENT THROUGH COLLABORATION TRUST

## (A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 AUGUST 2019

#### 3. Donations and capital grants

|                 |              |            | 2018/19     | 2017/18 |
|-----------------|--------------|------------|-------------|---------|
|                 | Unrestricted | Restricted | Restricted  |         |
|                 | Funds        | Funds      | Fixed Asset |         |
|                 | £000         | £000       | Fund        | Total   |
|                 |              |            | £000        | £000    |
| Capital grants  | -            | -          | 172         | 172     |
| Other donations | 228          | (576)      | 5,600       | 5,252   |
|                 | 228          | (576)      | 5,772       | 5,424   |
|                 |              |            |             | 452     |

The income from donations and capital grants was £5,424,000 (2018: £452,000) of which £228,000 was unrestricted (2018: £nil), - £576,000 restricted (2018: £452,000) and £5,772,000 restricted fixed assets (2018: £nil).

The transfer of Roseacre Primary Academy Trust on 1 December 2018 is included within Other Donations.

#### 4. Funding for the Academy Trust's educational operations

|                                                              |              |            | 2018/19 | 2017/18 |
|--------------------------------------------------------------|--------------|------------|---------|---------|
|                                                              | Unrestricted | Restricted |         |         |
|                                                              | Funds        | Funds      | Total   | Total   |
|                                                              | £000         | £000       | £000    | £000    |
| <b>DfE / ESFA grants</b>                                     |              |            |         |         |
| General Annual Grant (GAG)                                   | -            | 10,354     | 10,354  | 8,266   |
| Other DfE Group grants                                       | -            | 1,031      | 1,031   | 536     |
|                                                              | -            | 11,385     | 11,385  | 8,802   |
| <b>Other Government grants</b>                               |              |            |         |         |
| Higher needs funding                                         | -            | 144        | 144     | 132     |
| Other grants non capital                                     | -            | 34         | 34      | 9       |
|                                                              | -            | 178        | 178     | 141     |
| Other income from the academy trust's educational operations | 266          | -          | 266     | 180     |
|                                                              | 266          | 11,563     | 11,829  | 9,123   |

The funding for the academy trust's educational operations was £11,829,000 (2018: £9,123,000) of which £266,000 was unrestricted (2018: £31,000) and £11,563,000 was restricted (2018: £9,092,000).

# ACHIEVEMENT THROUGH COLLABORATION TRUST

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## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2019

#### 5. Other trading activities

|                       |              |            | 2018/19    | 2017/18    |
|-----------------------|--------------|------------|------------|------------|
|                       | Unrestricted | Restricted |            |            |
|                       | Funds        | Funds      | Total      | Total      |
|                       | £000         | £000       | £000       | £000       |
| Catering income       | 395          | -          | 395        | 354        |
| Hire of facilities    | 5            | -          | 5          | 7          |
| Consultancy / support | 75           | 172        | 247        | 78         |
|                       | <u>475</u>   | <u>172</u> | <u>647</u> | <u>439</u> |

The income from other trading activities was £647,000 (2018: £439,000) of which £475,000 was unrestricted (2018: £395,000) and £172,000 was restricted (2018: £44,000).

#### 6. Investment income

|               |              |            | 2018/19  | 2017/18  |
|---------------|--------------|------------|----------|----------|
|               | Unrestricted | Restricted |          |          |
|               | Funds        | Funds      | Total    | Total    |
|               | £000         | £000       | £000     | £000     |
| Bank interest | 5            | -          | 5        | 2        |
|               | <u>5</u>     | <u>-</u>   | <u>5</u> | <u>2</u> |

Investment income was £5,000 (2018: £2,000) of which £5,000 was unrestricted (2018: £2,000) and £nil was restricted (2018: £nil).

#### 7. Expenditure

|                                  | Staff        | Premises     | Other        | Total         | Total         |
|----------------------------------|--------------|--------------|--------------|---------------|---------------|
|                                  | Costs        |              |              | 2018/19       | 2017/18       |
|                                  | £000         | £000         | £000         | £000          | £000          |
| Academy's educational operations |              |              |              |               |               |
| Direct costs                     | 8,450        | -            | 917          | 9,367         | 7,320         |
| Allocated support costs          | 1,183        | 1,380        | 1,422        | 3,985         | 3,715         |
|                                  | <u>9,633</u> | <u>1,380</u> | <u>2,360</u> | <u>13,352</u> | <u>11,035</u> |

Net income / (expenditure) for the period includes:

|                              | 2018/19 | 2017/18 |
|------------------------------|---------|---------|
|                              | £000    | £000    |
| Operating lease rentals      | 20      | 21      |
| Depreciation                 | 613     | 524     |
| Fees payable to auditor for: |         |         |
| - audit                      | 15      | 12      |
| - other services             | 3       | 2       |



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**NOTES TO THE FINANCIAL STATEMENTS**

***FOR THE YEAR ENDED 31 AUGUST 2019***

**8. Charitable activities**

|                                        | <b>2018/19</b> | <b>2017/18</b> |
|----------------------------------------|----------------|----------------|
|                                        | <b>£000</b>    | <b>£000</b>    |
| Direct costs – educational operations  | 9,367          | 7,320          |
| Support costs – educational operations | 3,985          | 3,715          |
|                                        | <b>13,352</b>  | <b>11,035</b>  |

**Analysis of support costs**

|                            | <b>2018/19</b> | <b>2017/18</b> |
|----------------------------|----------------|----------------|
|                            | <b>Total</b>   | <b>Total</b>   |
|                            | <b>£000</b>    | <b>£000</b>    |
| Support staff costs        | 1,183          | 884            |
| Depreciation               | 613            | 524            |
| Technology costs           | 92             | 91             |
| Premises costs             | 1,380          | 1,269          |
| Other support costs        | 664            | 895            |
| Governance costs           | 53             | 52             |
| <b>Total support costs</b> | <b>3,985</b>   | <b>3,715</b>   |

# ACHIEVEMENT THROUGH COLLABORATION TRUST

## (A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 AUGUST 2019

#### 9. Staff costs

##### a. Staff costs

Staff costs during the period were:

|                       | 2018/19      | 2017/18      |
|-----------------------|--------------|--------------|
|                       | £000         | £000         |
| Wages and salaries    | 7,123        | 5,860        |
| Social security costs | 665          | 594          |
| Pension costs         | 1,543        | 973          |
|                       | <u>9,331</u> | <u>7,427</u> |
| Agency staff costs    | 302          | 111          |
|                       | <u>9,633</u> | <u>7,538</u> |

##### b. Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

|                            | 2018/19    | 2017/18    |
|----------------------------|------------|------------|
|                            | No.        | No.        |
| Teachers                   | 124        | 97         |
| Administration and support | 120        | 98         |
| Management                 | 19         | 15         |
|                            | <u>263</u> | <u>210</u> |

##### c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

|                     | 2018/19 | 2017/18 |
|---------------------|---------|---------|
|                     | No.     | No.     |
| £60,001 - £70,000   | 2       | 1       |
| £70,001 - £80,000   | 1       | 2       |
| £80,001 - £90,000   | 2       | 1       |
| £110,001 - £120,000 | 1       | 1       |

##### d. Key management personnel

The key management personnel of the academy trust comprises of the trustees and the executive team as listed on page 3. The total amount of employee benefits received by key management personnel for their services to the academy trust was £367,602 (2018: £306,561).

# ACHIEVEMENT THROUGH COLLABORATION TRUST

## (A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 AUGUST 2019

#### 10. Central Services

The academy trust has provided the following central services to its academies during the year:

- Human resources
- Financial services
- Legal services
- IT services
- Educational support services; and
- Other services as and when arising

The academy trust charges for these services on the following basis:

- Flat 4% of GAG income for Bowland High and Witton Park Academy
- Flat 3% of GAG income for Roseacre Primary Academy

The actual amounts charged during the year were as follows:

|                          | 2018/19<br>£000 | 2017/18<br>£000 |
|--------------------------|-----------------|-----------------|
| Bowland High             | 126             | 77              |
| Roseacre Primary Academy | 47              | -               |
| Witton Park Academy      | 246             | 171             |
|                          | <u>419</u>      | <u>248</u>      |

#### 11. Related Party Transactions – Trustees' remuneration and expenses

No trustees have been paid remuneration or have received other benefits from employment with the academy trust.

The value of trustees' remuneration and other benefits was as follows:

|                                                                         | 2018/19<br>£000 | 2017/18<br>£000 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| J Tarbox (Joint Chief Executive Officer and trustee until 4 July 2018): |                 |                 |
| Remuneration                                                            | -               | 70-75           |
| Employer's pension contributions paid                                   | -               | 10-15           |
| D Logan (Joint Chief Executive Officer and trustee until 4 July 2018):  |                 |                 |
| Remuneration                                                            | -               | 90-95           |
| Employer's pension contributions paid                                   | -               | 15-20           |

During the period ended 31 August 2019, travel and subsistence expenses totaling £nil were reimbursed (2018: £806 to 2 trustees).

# ACHIEVEMENT THROUGH COLLABORATION TRUST

## (A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 AUGUST 2019

#### 12. Trustees and officers insurance

In accordance with normal commercial practice the Academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £10,000,000 (2018: £10,000,000) on any one claim and the cost for the year ended 31 August 2019 was £44,160 (2018: £29,900).

The cost of this insurance is included in the total insurance cost.

#### 13. Tangible fixed assets

|                                          | Leasehold<br>land and<br>buildings<br>£000 | Furniture<br>and<br>Fixtures<br>£000 | Computer<br>Equipment<br>£000 | Motor<br>Vehicles<br>£000 | Assets<br>under<br>construction<br>£000 | Total<br>£000 |
|------------------------------------------|--------------------------------------------|--------------------------------------|-------------------------------|---------------------------|-----------------------------------------|---------------|
| <b>Cost</b>                              |                                            |                                      |                               |                           |                                         |               |
| At 1 September 2018                      | 21,584                                     | 97                                   | 354                           | 17                        | 176                                     | 22,228        |
| Balances donated on<br>Roseacre transfer | 5,600                                      | -                                    | -                             | -                         | -                                       | 5,600         |
| Additions                                | 113                                        | 26                                   | 115                           | -                         | -                                       | 254           |
| Transfers                                | 176                                        | -                                    | -                             | -                         | (176)                                   | -             |
| Disposals                                | -                                          | -                                    | -                             | -                         | -                                       | -             |
| At 31 August 2019                        | 27,473                                     | 123                                  | 469                           | 17                        | -                                       | 28,082        |
| <b>Depreciation</b>                      |                                            |                                      |                               |                           |                                         |               |
| At 1 September 2018                      | 1,234                                      | 79                                   | 214                           | 17                        | -                                       | 1,544         |
| Charged in year                          | 504                                        | 12                                   | 97                            | -                         | -                                       | 613           |
| Disposals                                | -                                          | -                                    | -                             | -                         | -                                       | -             |
| At 31 August 2019                        | 1,738                                      | 91                                   | 311                           | 17                        | -                                       | 2,157         |
| <b>Net book values</b>                   |                                            |                                      |                               |                           |                                         |               |
| At 31 August 2018                        | 20,350                                     | 18                                   | 140                           | -                         | 176                                     | 20,684        |
| At 31 August 2019                        | 25,735                                     | 32                                   | 158                           | -                         | -                                       | 25,925        |

#### 14. Debtors

|                                | 2019<br>£000 | 2018<br>£000 |
|--------------------------------|--------------|--------------|
| Trade debtors                  | 24           | 5            |
| VAT debtor                     | 58           | 49           |
| Prepayments and accrued income | 197          | 122          |
|                                | <b>279</b>   | <b>176</b>   |

**ACHIEVEMENT THROUGH COLLABORATION TRUST**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2019**

**15. Creditors: Amounts falling due within one year**

|                                    | <b>2019</b> | <b>2018</b> |
|------------------------------------|-------------|-------------|
|                                    | <b>£000</b> | <b>£000</b> |
| Trade creditors                    | 187         | 43          |
| Other taxation and social security | 32          | 23          |
| Other creditors                    | 2           | -           |
| Loans                              | 4           | 4           |
| Accruals and deferred income       | 332         | 201         |
|                                    | <b>557</b>  | <b>271</b>  |

The note below shows the deferred income element of the accruals and deferred income balance above.

**Deferred Income**

|                                     | <b>2019</b> | <b>2018</b> |
|-------------------------------------|-------------|-------------|
|                                     | <b>£000</b> | <b>£000</b> |
| Deferred income at 1 September 2018 | 100         | 72          |
| Released from previous years        | (100)       | (72)        |
| Resources deferred in the year      | 104         | 100         |
| Deferred income at 31 August 2019   | <b>104</b>  | <b>100</b>  |

**16. Creditors: Amounts falling due in greater than one year**

|            | <b>2019</b> | <b>2018</b> |
|------------|-------------|-------------|
|            | <b>£000</b> | <b>£000</b> |
| Salix loan | 20          | 25          |
|            | <b>20</b>   | <b>25</b>   |

The Salix loan received to fund energy efficient projects in the trust is funded via the ESFA Salix scheme with no interest charged on the balance outstanding. The cost of repaying the loan will be offset by the energy cost savings resulting from the works carried out. Loan repayments are made in September and March of each year for the life of the loan. The total amount repayable in two to five years is £16,866. The final repayment date is 1 March 2025.

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**FOR THE YEAR ENDED 31 AUGUST 2019**

**17. Funds**

|                                         | Balance<br>at 1<br>September<br>2018<br>£000 | Income<br>£000 | Expenditure<br>£000 | Gains,<br>losses and<br>transfers<br>£000 | Balance at<br>31 August<br>2019<br>£000 |
|-----------------------------------------|----------------------------------------------|----------------|---------------------|-------------------------------------------|-----------------------------------------|
| <b>Restricted general funds</b>         |                                              |                |                     |                                           |                                         |
| General annual grant (GAG)              | (869)                                        | 10,354         | (9,968)             | -                                         | (483)                                   |
| Pupil Premium                           | -                                            | 594            | (594)               | -                                         | -                                       |
| Other ESFA and DFE grants               | (29)                                         | 615            | (615)               | -                                         | (29)                                    |
| Other restricted funds                  | 55                                           | 172            | (172)               | -                                         | 55                                      |
| Transfer from Witton Park Academy Trust | 69                                           | -              | -                   | -                                         | 69                                      |
| Other donations and capital grants      | 86                                           | -              | -                   | (82)                                      | 4                                       |
| Transfer from Roseacre                  | -                                            | (576)          | -                   | 465                                       | (111)                                   |
| Pension reserve                         | (2,830)                                      | -              | (861)               | (2,252)                                   | (5,943)                                 |
|                                         | (3,518)                                      | 11,159         | (12,210)            | (1,869)                                   | (6,438)                                 |
| <b>Restricted fixed asset funds</b>     |                                              |                |                     |                                           |                                         |
| Transfer on conversion                  | 5,233                                        | 5,600          | -                   | -                                         | 10,833                                  |
| DFE/ESFA capital grants                 | 2,608                                        | 172            | (613)               | 82                                        | 2,249                                   |
| Capital expenditure from GAG            | 12,843                                       | -              | -                   | -                                         | 12,843                                  |
|                                         | 20,684                                       | 5,772          | (613)               | 82                                        | 25,925                                  |
| <b>Total restricted funds</b>           | <b>17,166</b>                                | <b>16,931</b>  | <b>(12,823)</b>     | <b>(1,787)</b>                            | <b>19,487</b>                           |
| <b>Total unrestricted funds</b>         | <b>2,332</b>                                 | <b>974</b>     | <b>(529)</b>        | <b>-</b>                                  | <b>2,777</b>                            |
| <b>Total funds</b>                      | <b>19,498</b>                                | <b>17,905</b>  | <b>(13,352)</b>     | <b>(1,787)</b>                            | <b>22,264</b>                           |

**Analysis of academies by fund balance**

|                          | 2019<br>£000  | 2018<br>£000  |
|--------------------------|---------------|---------------|
| Central trust funds      | 22,264        | 401           |
| Bowland High             | -             | 6,620         |
| Roseacre Primary Academy | -             | -             |
| Witton Park Academy      | -             | 12,477        |
|                          | <b>22,859</b> | <b>19,498</b> |

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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2019**

Comparative information in respect of the preceding period is as follows:

|                                         | Balance<br>at 1<br>September<br>2017<br>£000 | Income<br>£000 | Expenditure<br>£000 | Gains,<br>losses and<br>transfers<br>£000 | Balance at<br>31 August<br>2018<br>£000 |
|-----------------------------------------|----------------------------------------------|----------------|---------------------|-------------------------------------------|-----------------------------------------|
| <b>Restricted general funds</b>         |                                              |                |                     |                                           |                                         |
| General annual grant (GAG)              | (174)                                        | 8,266          | (8,961)             | -                                         | (869)                                   |
| Pupil Premium                           | -                                            | 446            | (446)               | -                                         | -                                       |
| Other ESFA and DFE grants               | -                                            | 231            | (260)               | -                                         | (29)                                    |
| Other restricted funds                  | (9)                                          | 193            | (129)               | -                                         | 55                                      |
| Transfer from Witton Park Academy Trust | 69                                           | -              | -                   | -                                         | 69                                      |
| Other donations and capital grants      | 12                                           | -              | -                   | 74                                        | 86                                      |
| Pension reserve                         | (3,312)                                      | 722            | (240)               | -                                         | (2,830)                                 |
|                                         | (3,414)                                      | 9,858          | (10,036)            | 74                                        | (3,518)                                 |
| <b>Restricted fixed asset funds</b>     |                                              |                |                     |                                           |                                         |
| Transfer on conversion                  | 5,233                                        | -              | -                   | -                                         | 5,233                                   |
| DFE/ESFA capital grants                 | 2,755                                        | 452            | (525)               | (74)                                      | 2,608                                   |
| Capital expenditure from GAG            | 12,843                                       | -              | -                   | -                                         | 12,843                                  |
|                                         | 20,831                                       | 452            | (525)               | (74)                                      | 20,684                                  |
| <b>Total restricted funds</b>           | <b>17,417</b>                                | <b>10,310</b>  | <b>(10,561)</b>     | <b>-</b>                                  | <b>17,166</b>                           |
| <b>Total unrestricted funds</b>         | <b>2,378</b>                                 | <b>428</b>     | <b>(474)</b>        | <b>-</b>                                  | <b>2,332</b>                            |
| <b>Total funds</b>                      | <b>19,795</b>                                | <b>10,738</b>  | <b>(11,035)</b>     | <b>-</b>                                  | <b>19,498</b>                           |

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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2019**

A current year 12 months and prior year 12 months combined position is as follows:

|                                            | Balance<br>at 1<br>September<br>2017<br>£000 | Income<br>£000 | Expenditure<br>£000 | Gains,<br>losses and<br>transfers<br>£000 | Balance at<br>31 August<br>2019<br>£000 |
|--------------------------------------------|----------------------------------------------|----------------|---------------------|-------------------------------------------|-----------------------------------------|
| <b>Restricted general funds</b>            |                                              |                |                     |                                           |                                         |
| General annual grant (GAG)                 | (174)                                        | 18,620         | (18,929)            | -                                         | (483)                                   |
| Pupil Premium                              | -                                            | 1,040          | (1,040)             | -                                         | -                                       |
| Other ESFA and DFE grants                  | -                                            | 846            | (875)               | -                                         | (29)                                    |
| Other restricted funds                     | (9)                                          | 365            | (301)               | -                                         | 55                                      |
| Transfer from Witton Park<br>Academy Trust | 69                                           | -              | -                   | -                                         | 69                                      |
| Other donations and capital grants         | 12                                           | -              | -                   | (8)                                       | 4                                       |
| Transfer from Roseacre                     | -                                            | (576)          | -                   | 465                                       | (111)                                   |
| Pension reserve                            | (3,312)                                      | 722            | (1,101)             | (2,252)                                   | (5,943)                                 |
|                                            | (3,414)                                      | 21,017         | (22,246)            | (1,795)                                   | (6,438)                                 |
| <b>Restricted fixed asset funds</b>        |                                              |                |                     |                                           |                                         |
| Transfer on conversion                     | 5,233                                        | 5,600          | -                   | -                                         | 10,833                                  |
| DFE/ESFA capital grants                    | 2,755                                        | 624            | (1,138)             | 8                                         | 2,249                                   |
| Capital expenditure from GAG               | 12,843                                       | -              | -                   | -                                         | 12,843                                  |
|                                            | 20,831                                       | 6,224          | (1,138)             | 8                                         | 25,925                                  |
| <b>Total restricted funds</b>              | <b>17,417</b>                                | <b>27,241</b>  | <b>(23,384)</b>     | <b>(1,787)</b>                            | <b>19,487</b>                           |
| <b>Total unrestricted funds</b>            | <b>2,378</b>                                 | <b>1,402</b>   | <b>(1,003)</b>      | <b>-</b>                                  | <b>2,777</b>                            |
| <b>Total funds</b>                         | <b>19,795</b>                                | <b>28,643</b>  | <b>(24,387)</b>     | <b>(1,787)</b>                            | <b>22,264</b>                           |



# ACHIEVEMENT THROUGH COLLABORATION TRUST

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### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 AUGUST 2019

#### 18. Analysis of net assets between funds

|                                        | Unrestricted<br>Funds | Restricted<br>General<br>Funds | Restricted<br>Fixed Asset<br>Funds | Total<br>Funds |
|----------------------------------------|-----------------------|--------------------------------|------------------------------------|----------------|
|                                        | £000                  | £000                           | £000                               | £000           |
| Tangible fixed assets                  | -                     | -                              | 25,925                             | 25,925         |
| Current assets                         | 3,354                 | (495)                          | -                                  | 2,859          |
| Creditors due within one year          | (557)                 | -                              | -                                  | (557)          |
| Creditors due after more than one year | (20)                  | -                              | -                                  | (20)           |
| Provisions for liabilities and charges | -                     | (5,943)                        | -                                  | (5,943)        |
| <b>Total net assets</b>                | <b>2,777</b>          | <b>(6,438)</b>                 | <b>25,925</b>                      | <b>22,264</b>  |

Comparative information in respect of the proceeding period is as follows:

|                                        | Unrestricted<br>Funds | Restricted<br>General<br>Funds | Restricted<br>Fixed Asset<br>Funds | Total<br>Funds |
|----------------------------------------|-----------------------|--------------------------------|------------------------------------|----------------|
|                                        | £000                  | £000                           | £000                               | £000           |
| Tangible fixed assets                  | -                     | -                              | 20,684                             | 20,684         |
| Current assets                         | 2,628                 | (688)                          | -                                  | 1,940          |
| Creditors due within one year          | (271)                 | -                              | -                                  | (271)          |
| Creditors due after more than one year | (25)                  | -                              | -                                  | (25)           |
| Provisions for liabilities and charges | -                     | (2,830)                        | -                                  | (2,830)        |
| <b>Total net assets</b>                | <b>2,332</b>          | <b>(3,518)</b>                 | <b>20,684</b>                      | <b>19,498</b>  |

#### 19. Commitments under operating leases

At 31 August 2019 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

|                                       | 2019<br>£000 | 2018<br>£000 |
|---------------------------------------|--------------|--------------|
| Amounts due within one year           | 24           | 16           |
| Amounts due between one to five years | 39           | 24           |
| <b>Total Commitments</b>              | <b>63</b>    | <b>40</b>    |

# ACHIEVEMENT THROUGH COLLABORATION TRUST

## (A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 AUGUST 2019

#### 20. Reconciliation of net (expenditure)/income to net cash flow from operating activities

|                                                                                                | 2018/19<br>£000 | 2017/18<br>£000 |
|------------------------------------------------------------------------------------------------|-----------------|-----------------|
| Net income / (expenditure) for the reporting period (as per Statement of Financial Activities) | 4,553           | (1,019)         |
| <b>Adjusted for:</b>                                                                           |                 |                 |
| Depreciation                                                                                   | 613             | 524             |
| Capital grants from DfE                                                                        | (172)           | (452)           |
| Interest receivable                                                                            | (5)             | (2)             |
| Defined benefit pension scheme cost less contributions paid                                    | 378             | 157             |
| Defined benefit pension scheme finance cost                                                    | 95              | 83              |
| Transfer of Roseacre assets and liabilities net of cash transfer                               | (4,748)         | -               |
| (Increase)/Decrease in debtors                                                                 | (103)           | 6               |
| Increase/(Decrease) in creditors                                                               | 282             | (195)           |
| <b>Net cash provided by / (used in) operating activities</b>                                   | <b>893</b>      | <b>(898)</b>    |

#### 21. Analysis of cash equivalents

|                                       | 2018/19<br>£000 | 2017/18<br>£000 |
|---------------------------------------|-----------------|-----------------|
| Cash in hand and at bank              | 2,580           | 1,764           |
| <b>Total cash and cash equivalent</b> | <b>2,580</b>    | <b>1,764</b>    |

#### 22. Members Liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £ 10 for the debts and liabilities contracted before he/she ceases to be a member.

#### 23. Pension and similar obligations

The academy trust's employees belong to two principal pension schemes; the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Lancashire County Pension Fund. Both are multi-employer defined benefit schemes

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

## **(A company limited by guarantee)**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 AUGUST 2019**

##### **INTRODUCTION**

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership. Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

##### **THE TEACHERS PENSION BUDGETING AND VALUATION ACCOUNT**

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

The Teachers Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

##### **VALUATION OF THE TEACHERS PENSION SCHEME**

The latest valuation of the Teachers' Pension Scheme has now taken place, in line with directions issued by HM Treasury and using membership data as at 31 March 2016. As a result of this valuation TPS employers will pay an increased contribution rate of 23.68% from September 2019 (this includes the administration levy of 0.8%). The timing of the implementation is to align its introduction with employers' budget planning cycles. Until then, employers will pay the current rate of 16.48%.

A copy of the latest valuation report can be found by following this link to the Teachers' Pension Scheme website

##### **SCHEME CHANGES**

The arrangements for a reformed Teachers' Pension Scheme, in line with the recommendations made by Lord Hutton, in particular the introduction of a Career Average Revalued Earnings (CARE) scheme, were implemented from 1 April 2015. In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, have rejected the Government's application for permission to appeal the Court of Appeal's ruling. The case will now be referred to an Employment Tribunal for a decision regarding the remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

# ACHIEVEMENT THROUGH COLLABORATION TRUST

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### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 AUGUST 2019

HM Treasury are clear that the ruling has implications for the other public service schemes, including the Teachers' Pension Scheme. Those implications are currently being considered

and any impact on scheme costs is expected to be looked at within the next scheme valuation, which is currently scheduled to be based on April 2020 data and implemented in April 2023.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2019 was £382,070 (2018 - £295,170), of which employer's contributions totalled £279,736 (2018 - £216,980) and employees' contributions totalled £102,333 (2018 - £78,190). The agreed contribution rates for future years are 15.9% for employers and range from 5.5% to 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### Principal actuarial assumptions:

|                                                    | 2019 | 2018 |
|----------------------------------------------------|------|------|
| Rate of increase in salaries                       | 3.6% | 3.6% |
| Rate of increase for pensions in payment/inflation | 2.2% | 2.1% |
| Discount rate for scheme liabilities               | 1.8% | 2.8% |
| Inflation assumption (CPI)                         | 2.1% | 2.1% |

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assured life expectations on retirement age 65 are:

|                             | 2019 | 2018 |
|-----------------------------|------|------|
| <i>Retiring today</i>       |      |      |
| Males                       | 22.8 | 22.7 |
| Females                     | 25.5 | 25.4 |
| <i>Retiring in 20 years</i> |      |      |
| Males                       | 25.1 | 24.9 |
| Females                     | 28.2 | 28   |

The academy trust's share of the assets in the scheme were:

|                                     | 2019         | 2018         |
|-------------------------------------|--------------|--------------|
|                                     | £000         | £000         |
| Equities                            | 2,706        | 1,659        |
| Government bonds                    | -            | 128          |
| Other bonds                         | 91           | 23           |
| Property                            | 498          | 347          |
| Cash and other liquid assets        | 102          | 34           |
| Other                               | 2,265        | 1,586        |
| <b>Total market value of assets</b> | <b>5,662</b> | <b>3,777</b> |

The actual return on scheme assets was £653k (2018: £204k)

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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2019**

**Amount recognised in the Statement of Financial Activities**

|                                            | <b>2019</b> | <b>2018</b> |
|--------------------------------------------|-------------|-------------|
|                                            | <b>£000</b> | <b>£000</b> |
| Current service cost                       | 538         | 459         |
| Interest cost                              | 95          | 76          |
| Past service cost                          | 219         | -           |
| Admin expenses                             | 9           | 7           |
| <b>Total amount recognised in the SOFA</b> | <b>861</b>  | <b>542</b>  |

**Changes in the present value of defined benefit obligations were as follows:**

|                                                     | <b>2019</b>   | <b>2018</b>  |
|-----------------------------------------------------|---------------|--------------|
|                                                     | <b>£000</b>   | <b>£000</b>  |
| <b>At 1 September</b>                               | <b>6,607</b>  | <b>6,520</b> |
| Transfer in on existing academies joining the trust | 2,189         | -            |
| Current and past service cost                       | 757           | 459          |
| Interest cost                                       | 231           | 157          |
| Employee contributions                              | 102           | 78           |
| Benefits paid                                       | (586)         | (8)          |
| Actuarial loss / (gain)                             | 2,305         | (599)        |
| <b>At 31 August</b>                                 | <b>11,605</b> | <b>6,607</b> |

**Changes in the fair value of academy trust's share of scheme assets:**

|                                                        | <b>2019</b>  | <b>2018</b>  |
|--------------------------------------------------------|--------------|--------------|
|                                                        | <b>£000</b>  | <b>£000</b>  |
| <b>At 1 September</b>                                  | <b>3,777</b> | <b>3,208</b> |
| Transferred in on existing academies joining the trust | 1,336        | -            |
| Expected return on assets                              | 136          | 81           |
| Employer contributions                                 | 388          | 302          |
| Employee contribution                                  | 102          | 78           |
| Benefits paid                                          | (586)        | (8)          |
| Administration costs                                   | (9)          | (7)          |
| Actuarial gains                                        | 518          | 123          |
| <b>At 31 August</b>                                    | <b>5,662</b> | <b>3,777</b> |

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**FOR THE YEAR ENDED 31 AUGUST 2019**

**Sensitivity Analysis as at 31 August 2019**

| Disclosure item                           | Central | Sensitivity 1<br>+0.1% p.a.<br>discount<br>rate | Sensitivity 2<br>+0.1% p.a.<br>inflation | Sensitivity 3<br>+0.1% p.a.<br>pay growth | Sensitivity 4<br>1 year<br>increase in<br>life<br>expectancy |
|-------------------------------------------|---------|-------------------------------------------------|------------------------------------------|-------------------------------------------|--------------------------------------------------------------|
|                                           | £000s   | £000s                                           | £000s                                    | £000s                                     | £000s                                                        |
| Liabilities                               | 11,605  | 11,376                                          | 11,838                                   | 11,631                                    | 11,817                                                       |
| Assets                                    | (5,662) | (5,662)                                         | (5,662)                                  | (5,662)                                   | (5,662)                                                      |
| Deficit/(surplus)                         | 5,943   | 5,714                                           | 6,176                                    | 5,969                                     | 6,155                                                        |
| Projected Service Cost for next year      | 806     | 787                                             | 825                                      | 806                                       | 821                                                          |
| Projected Net Interest Cost for next year | 103     | 105                                             | 107                                      | 104                                       | 107                                                          |

**Sensitivity Analysis as at 31 August 2018**

| Disclosure item                           | Central | Sensitivity 1<br>+0.1% p.a.<br>discount<br>rate | Sensitivity 2<br>+0.1% p.a.<br>inflation | Sensitivity 3<br>+0.1% p.a.<br>pay growth | Sensitivity 4<br>1 year<br>increase in<br>life<br>expectancy |
|-------------------------------------------|---------|-------------------------------------------------|------------------------------------------|-------------------------------------------|--------------------------------------------------------------|
|                                           | £000s   | £000s                                           | £000s                                    | £000s                                     | £000s                                                        |
| Liabilities                               | 6,607   | 6,477                                           | 6,741                                    | 6,625                                     | 6,728                                                        |
| Assets                                    | (3,777) | (3,777)                                         | (3,777)                                  | (3,777)                                   | (3,777)                                                      |
| Deficit/(surplus)                         | 2,830   | 2,700                                           | 2,964                                    | 2,848                                     | 2,951                                                        |
| Projected Service Cost for next year      | 408     | 397                                             | 419                                      | 408                                       | 417                                                          |
| Projected Net Interest Cost for next year | 75      | 74                                              | 79                                       | 75                                        | 78                                                           |

**24. Other financial commitments**

The Academy has a commitment to make a unitary payment to Blackburn and Darwen Council. The term of the agreement which commenced on 1 May 2014 is for 25 years. The commitment for the period 1 April 2019 to 31 March 2020 is £700,248 and is set to increase each year in line with the Retail Price Index. The commitment was transferred to the Trust upon the transfer of Witton Park Academy into the Trust.

# **ACHIEVEMENT THROUGH COLLABORATION TRUST**

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### **NOTES TO THE FINANCIAL STATEMENTS**

#### ***FOR THE YEAR ENDED 31 AUGUST 2019***

##### **25. Related party transactions**

Owing to the nature of the Academy's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy's financial regulations and normal procurement procedures.

Trustee's remuneration and expenses disclosures are included in note 11.

##### **Bowland High School Related Party Transactions**

The Academy Trust entered into transactions with The Grand at Clitheroe, a company in which Mr S Lancaster (a Member of the Trust) is a Director. During the 2018/19 there have been payments totaling £4,266 (2018: £7,787) in relation to events and catering services. There are no amounts outstanding at the year-end (2018: NIL).

No other related party transactions took place in the period of accounts, other than certain Trustee's remuneration and expenses already disclosed within the financial statements.

##### **Witton Park Academy Related Party Transactions**

No related party transactions took place in the period of the accounts.

##### **Roseacre Primary Academy Related Party Transactions**

No related party transactions took place in the period of the accounts.

